ANNUAL QUALITY ASSURANCE REPORT (AQAR)

SESSION 2014-2015

GOVERNMENT NIRANJAN KESHARWANI COLLEGE, KOTA

DIST- BILASPUR (C. G.)

NAAC ACCREDITED GRADE-B

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)* | 2014-2015

1. Details of the Institution

1.1 Name of the Institution | Govt. Niranjan Kesharwani College

1.2 Address Line 1 | Kota

Address Line 2 | Dist. Bilaspur

City/Town |

State | Chhattisgarh

Pin Code | 495113

Institution e-mail address | gnkckota@gmail.com

Contact Nos. | 07753-253210

Name of the Head of the Institution: | Dr. Smt. Sandhya Tiwari

Tel. No. with STD Code: | 07753-253210

Mobile:

9424147102

Name of the IQAC Co-ordinator:

Prof. B.K. Tripathi

Mobile:

09424261735

IQAC e-mail address:

gnkckota@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

CHCOGN13241

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/166/31.03.2007

1.5 Website address:

www.gnkckota.in

Web-link of the AQAR:

www.gnkckota.in/index_files/pdf/AQAR.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	70.75%	2007	31.03.2012
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

13.07.2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR 2010-11 submitted to NAAC on 15.03.2011.
  ii. AQAR 2011-12 submitted to NAAC on 21.03.2012.
 iii. AQAR 2012-13 submitted to NAAC on 15.03.2013.
 iv. AQAR 2013-14 submitted to NAAC on 17.03.2014.

.201.9 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ☐ No ☐

Constituent College   Yes ☐ No ☐

Autonomous college of UGC   Yes ☐ No ☐

Regulatory Agency approved Institution   Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐ Men ☐ Women ☐

           Urban ☐ Rural ☐ Tribal ☐

Financial Status   Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

           Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

    Arts ☐   Science ☐ Commerce ☐ Law ☐   PEI (Phys Edu) ☐

    TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

    Others (Specify)   .MMKY (Basics of computer, Basics of beauty beauty & hair dressing

1.11 Name of the Affiliating University *(for the Colleges)*   Bilaspur University Bilaspur

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG programmes   Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

nil

2.4 No. of Management representatives

nil

2.5 No. of Alumni

01

2. 6 No. of any other stakeholder and

   community representatives

nil

2.7 No. of Employers/ Industrialists

02

2.8 No. of other External Experts

01

2.9 Total No. of members

12

2.10 No. of IQAC meetings held

01

2.11 No. of meetings with various stakeholders: No.   Faculty

Non-Teaching Staff Students | 04 | Alumni | 03 | Others | 01 |

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [ ]

If yes, mention the amount | Nil |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | Nil | International [ ] National [ ] State [ ] Institution Level [ ]

(ii) Themes | |

2.14 Significant Activities and contributions made by IQAC

> In the guidance of IQAC SSR for cycle 2 has been prepared and sent to NAAC.
> Institution is ready for NAAC Peer Team visit.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
NAAC accreditation for cycle 2 minor research projects, e-classroom, MOUs with quality institutions, construction of new canteen, construction of extra parking area, Installation of CCTV camera, Republication of magazine "Garima"	All the Plans have come in reality.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [ ]   No [ ]

Management [ ]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

> 01. College is ready for assessment and accreditation for cycle 2.
> 02. Canteen building has been constructed.
> 03. College is member of INFLIBNET.
> 04. Two minor research projects have been sanctioned by U.G.C.
> 05. Proposal for national seminar has been accepted by U.G.C.
> 06. Four MOUs have been signed etc.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	04			
UG	03			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others	02			
Total	09			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	All the programmes 09

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ☐
   (On all aspects)

   Mode of feedback   :   Online ☐   Manual ☐   Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

   Syllabus is being modified by Bilaspur University According CBS.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

   Study centre of Pt. Sunderlal Sharma Open University.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	12		01	

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	02	Nil		Nil	04			Nil	06

2.4 No. of Guest and Visiting faculty and Temporary faculty   02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	20	
Presented papers	04	20	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Introducing more and more use of ICT.

2.7 Total No. of actual teaching days
      during this academic year   180

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

It is done by University

2.9 No. of faculty members involved in curriculum
      restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop   03

2.10 Average percentage of attendance of students   75%

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	167		03%	40%	57%	83%
B.Sc.	47		01%	50%	49%	89%
B.Com.	21		05%	45%	50%	81%
M.A. Pol.Sci.	17		Nil	55%	45%	88%
M.A. Sociology	13		Nil	44%	56%	62%
M.A. Hindi	19		05%	70%	30%	94%
M.A. Economics	16		06%	50%	44%	43%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

 IQAC receives feedback orally and in written form and monitors whole process of teaching and learning.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	05
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	Nil	Nil	Nil
Technical Staff	04	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research committee has been formed to monitor the research work in the institutions.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	02		
Outlay in Rs. Lakhs	185000.00			

3.4   Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects *(other than compulsory by the University)*	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published   i) With ISBN No. [   ]   Chapters in Edited Books [   ]

ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy   [Nil]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons   [03]

3.13 No. of collaborations   International [   ]   National [   ]   Any other [   ]

3.14 No. of linkages created during this year   [04]

3.15 Total budget for research for current year in lakhs :

From Funding agency [UGC]   From Management of University/College [   ]

Total   [185000.00]

3.16 No. of patents received this year

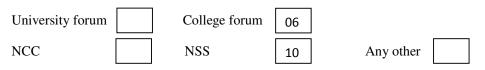| Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
   who are Ph. D. Guides

02

   and students registered under them

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil   SRF Nil   Project Fellows Nil   Any other   Nil

3.21 No. of students Participated in NSS events:

University level   10   State level   02

National level   International level

3.22 No. of students participated in NCC events:

University level Nil   State level nil

National level Nil   International level Nil

3.23 No. of Awards won in NSS:

University level Nil   State level Nil

National level nil   International level Nil

3.24 No. of Awards won in NCC:

University level Nil   State level Nil

National level Nil   International level Nil

3.25 No. of Extension activities organized

University forum [ ] College forum [06]

NCC [ ] NSS [10] Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- One village is adopted by the NSS unit of the college under the Swachh Bharat Mission.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	651000 Sq.mtr.	Nil	Nil	
Class rooms	13	Nil	Nil	Nil
Laboratories	05	Nil	Nil	Nil
Seminar Halls	01	Nil	Nil	Nil
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs.200000	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

All the departments and library is computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books			83	23877	83	23877
Reference Books			12	14950	12	14950
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	46	02	20			03	21	
Added	01							
Total	47							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Computer skill development programme.

4.6 Amount spent on maintenance in lakhs :

i) ICT — 2 Lacs

ii) Campus Infrastructure and facilities — 5 Lacs

iii) Equipments — 2 Lacs

iv) Others — 2 Lacs

Total : 11 Lacs

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC is regularly monitoring student support services.

5.2 Efforts made by the institution for tracking the progression

IQAC regularly watches progression of the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
846	99	Nil	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men
No	%
488	54%

Women
No	%
457	46%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
						118	156	317	354	Nil	945

Demand ratio   1:1.5   Dropout % 05

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Teachers of the college regularly teach the student and prepare them competitive examinations.

No. of students beneficiaries

300

5.5 No. of students qualified in these examinations

NET [Nil] SET/SLET [Nil] GATE [Nil] CAT [Nil]

IAS/IPS etc [Nil] State PSC [Nil] UPSC [Nil] Others [50]

5.6 Details of student counselling and career guidance

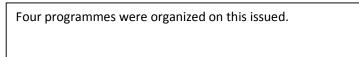| |
|---|
| There is a career guidance cell in the institution, which organises campus recruitment and guides the students. |

No. of students benefitted [All]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	100	04	04

5.8 Details of gender sensitization programmes

Four programmes were organized on this issued.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events – 600.

State/ University level [06] National level [03] International level [Nil]

No. of students participated in cultural events

State/ University level [ ] National level [ ] International level [ ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [   ]   National level [   ]   International level [   ]

Cultural: State/ University level [   ]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	800	2500000
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11   Student organised / initiatives

Fairs   : State/ University level [Nil]   National level [Nil]   International level [Nil]

Exhibition: State/ University level [Nil]   National level [Nil]   International level [Nil]

5.12   No. of social initiatives undertaken by the students   [10]

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Institution is committed to provide value based education to the needy students of depressed socio economic class in particular and to the young generation in general.

6.2 Does the Institution has a management Information System

Yes,

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Suggestions are given to university for enrichment of syllabus.

6.3.2 Teaching and Learning

More and more use of ICT

6.3.3 Examination and Evaluation

It is done in the guidance of university

6.3.4 Research and Development

Major and minor research projects are sent to UGC for approval.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is online.

6.3.6 Human Resource Management

Institution tries its best to use existing Human Resources.

6.3.7 Faculty and Staff recruitment

It is done by the government.

6.3.8 Industry Interaction / Collaboration

We are trying to establish collaboration with industries. We have collaboration with sleeper factory of Kota.

6.3.9   Admission of Students

Admission process is purely on merit basis.

6.4 Welfare schemes for

Teaching	All the scheme of govt. are available
Non teaching	--//--
Students	--//--

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done   Yes ☐   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University is trying in this field CBCS system has been introduced.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Autonomy is given to selected colleges.

6.11 Activities and support from the Alumni Association

> Alumni Association works in the guidance of college faculty.

6.12 Activities and support from the Parent – Teacher Association

> Suggestions of parents are always welcomed.

6.13 Development programmes for support staff

> According to government rules development programmes are executed.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Plantation is done by NSS and Red Cross units of the college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> College magazine "Garima" has been published. Regular unit test are conducted.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> All the plans which were fixed in the beginning of the year has come in reality.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> Two brand ambassadors have been appointed.
>
> We never compromise on classroom teaching learning schedule.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Plantation is being made

7.5 Whether environmental audit was conducted?   Yes ☐   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. **Plans of institution for next year**

> To acquire the status of PG college.
>
> Autonomy should be taken from UGC.

Sd   *Sd*

Prof. B.K. Tripathi   *Dr. Smt. Sandhya Tiwari*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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